

SUBMISSION OF LATE REPORT

NAME OF COMMITTEE : Finance, Policy and Resources

DATE OF COMMITTEE : 29th June 2017

TITLE OF REPORT : Erasmus+ Key Action 1 School Education Staff Mobility Project

Please explain why this report is late.

The application form for funding from the UK National Agency was approved by Education and Children Services DLT committee and signed by ACC legal representative. However, the following the award of the full amount of the grant by the UK National Agency, we were made aware as of the 14th of June that under the current scheme of delegation the Head of Legal did not have authority to accept this grant on behalf of the Council. To this end, once establishing that the report fell under the terms of reference of the Finance, Policy and Resources Committee, we have submitted a late report to ask approval for the acceptance of the grant; approval for the expenditure of the grant monies and delegation to the Head of Legal to sign the Grant Agreement.

(Acting) Director: Helen Shanks, Head of Inclusion & Interim Head of Education Services
Date 23 June 2017

The following section must be completed by the Convener where a report must be submitted less than three clear days¹ before a meeting of the Council/Committee.

By law, an item of business must be open to inspection by members of the public for at least three clear days before a meeting.

An item of business not open to inspection for three clear days may be considered at a meeting only by reason of special circumstances, which shall be specified in the minutes, and where the Convener is of the opinion that the item should be considered as a matter of urgency.

Please explain why you are of the opinion that the item should be considered as a matter of urgency.

The National UK Agency has informed us that the signed copies of the agreement must be returned to them within 30 days from the date of communication on 8th June 2017. If not returned by this deadline, their offer of a grant may be withdrawn.

Convener [Redacted]
Date 23.06.17

Please note that under Standing Order 12.9, the Head of Legal and Democratic Services may refuse to allow any item of business on to the agenda or may withdraw any item of business from an agenda, following consultation with the Convener and Vice Convener.

¹ For example if a letter is posted on Monday advising of a meeting on Friday, it gives 3 clear days notice (i.e. Tuesday, Wednesday, Thursday). Saturday, Sunday and public holidays are included within the definition of Clear Days.